

Credentials Code

§1. Authority

§1.1. All authority from this code is derived from the CCR Constitution Article IX and X, and Bylaws, section 1(c). This includes:

§1.1.1. Distribution and authoritative interpretation of information to legally engage in

elections.

§1.1.2. Creation of chartering forms.

§1.1.3. Examination of forms received for clerical or other errors.

§1.1.4. Arrangements for Registration.

§1.1.5. Registration process during and prior to the Annual Convention.

§1.1.6. To hold preliminary authority over contested delegates.

§1.2. All actions, opinions, admissions, or other procedures in this code are subject to the opinion and guidelines issued by the Judicial Board.

§2. Purpose and Applicability

§2.1. The purpose of this Code shall be to outline the procedures, guidelines, and regulations which govern all California College Republicans (CCR) Elections and to define the duties and responsibilities of those who participate in and who facilitate all CCR Elections.

§3. Amendment

§3.1. Any amendments to the Credentials Code, which are to be applied to an upcoming election must be made prior to the publication of the Convention. Amendments are made through the process specified in the Credentials Committee charter. Any amendments made subsequent to this date will not be binding until the following elections cycle. There are to be three exceptions to this rule:

§3.1.1. Instances in which the Credentials Code must be amended to remedy an act of impropriety on the part of the Credentials Committee.

§3.1.2. An injunctive order issued by the Judicial Board.

§3.1.3. A majority vote of the General Session.

§4. Voting Eligibility

§4.1. Accredited delegates permitted entry into the primary convention hall must meet all certification regulations specified in rule 5.

§4.2. Accredited delegates or proxies of those delegates must be students at the school which they represent. The exceptions to this rule are:

§4.2.1. All Executive Committee members shall automatically be accredited delegates to the Convention.

§4.3. Proof, if requested by the Judicial Board, an Executive Member, or Credentials Committee member, of membership in the Republican Party unless they are ineligible to register, in which case a statement of intent to register Republican upon becoming eligible shall suffice.

§4.4. CCR clubs shall be entitled to three delegates for their first twenty members, or fraction thereof, and one additional delegate for each ten members, or fraction thereof, above the original twenty.

§4.5. Each CCR club may provide a method for selecting Convention delegates and proxies in its constitution or bylaws. If no method is provided therein, the presiding officer listed on the club's charter shall appoint all delegates and proxy-holders. Delegates must be qualified members of the CCR club they represent.

§4.6. Proxy voting shall be allowed on the basis of one proxy vote for each accredited delegate present, up to the accredited strength of the delegation. Proxies may be issued by any member of a CCR club to any member of the same club, in accordance with the club's constitution or bylaws. Proxies may be transferred from one delegate to another within a club's delegation. Executive Committee members may proxy their votes to members of their CCR clubs or to other Executive Committee members. Executive Committee members shall not be counted in the determination of the number of proxies allowed to any club.

§4.7. All delegates for any given school must be paired with their given proxy on any submission under §5.

§4.8. No delegate may carry more than one proxy at a time.

§5. Process of Certifying Delegates

§5.1. In order to prove eligibility to be an accredited delegate, submissions of delegate forms must include the following:

- §5.1.1. Proof of Membership.
- §5.1.2. Executive Officers List.
- §5.1.3. Copy of the Club Constitution.
- §5.1.4. Proof of Official Recognition.

§5.2. In addition to the regulations found in §5.1, each chapter is required to submit physical mailing addresses for each member of their Executive Officers list in addition to the following information of all of members, including Executive Officers, of their club:

- §5.2.1. Name.
- §5.2.2. Email.
- §5.2.3. Phone number.

§5.3. A list of the delegates and proxies from each CCR club shall be submitted to the Recording Secretary or filed at the Convention Registration Desk no later than 12:00 noon on the second day of registration for the Convention.

§5.4. The Credentials Committee shall accredit all membership and delegate materials by calling 16% of any delegate list from any given chapter with 0 to 300 members, and 10% of any chapter above 300 members. The Credentials Committee shall randomly call members from these lists. The Credentials Committee shall certify these lists on reasonable doubt, pursuant to §7.4. If a membership list is received prior to convention at noon pursuant to §6.3, this rule still stands and violations of this rule will immediately be referred to the Judicial Board.

§6. Timeline

§6.1. The declaration of candidacy shall be due no later than 20 days prior to the start of convention to the CCR Secretary.

§6.2. While materials specified in §4 and §5 are not due until the second day of the convention per the CCR Constitution and this code, the Credentials Committee

shall assist in revisions of these materials to meet the code up to 2 weeks prior to the convention.

§6.3. The Credentials Committee shall release a schedule of the Committee's activities during the CCR Convention. The Credentials Committee shall, at minimum, be open from 10 AM to 11 PM the day prior to convention, barring acts of God, lunch, or other breaks, and 10 AM to 12:00 PM on the second day to convention, barring acts of God, lunch, or other breaks. All submissions after this deadline shall not be accepted, and must be appealed to the Judicial Board.

§6.4. The deadline for members to petition the Credentials Committee with a complaint shall be noon on the first day of convention. All other petitions must be referred to the Judicial Board. Decisions regarding punitive measures (or lack thereof) after any Hearings from the Credentials Committee will be posted prior to the closing of the Credentials Committee.

§7. Convention Regulations and Procedures

§7.1. The Credentials Committee shall retain room(s) for the processing of Credentials materials as found reasonable by the Chair of the Credentials Committee. The Credentials Committee shall retain physical space for the submission, hearing, and processing of any complains as needed.

§7.2. The Credentials Committee shall provide templates and forms for the simplified processing of complaints.

§7.3. The Credentials Committee may reference cases to the Judicial Board as deemed necessary. The Credentials Committee shall immediately amend the Credentials Report as ordered by the Judicial Board.

§7.4. The Credentials Committee may opt to hold hearings, issue opinions or injunctions, or engage in modifying the Credentials report as necessary to comply with this code. The Credentials Committee need not be required to produce specific due process for complaints or hearing.

§8. Candidate Requirements and Process

§8.1. Candidates for office at CCR convention must send written notice via certified mail to the CCR Secretary postmarked no later than 20 days before the start of

general session. Those who miss this deadline will not be eligible for elected office at CCR convention.

§8.2. Any candidate for an elected office must, upon request of the Credentials Committee, provide evidence of:

§8.2.1. A qualified member of a CCR club in good standing.

§8.2.2. A student of at least half time status at the time of his initial election or appointment.

§8.3. Any candidate for Regional Vice Chair, upon request of the Credentials Committee, must prove:

§8.3.1. Attendance at a college or university within their respective geographical jurisdictions.

§8.4. The Credentials Committee may make interpretations of these requirements as necessary. In doubt, the Credentials Committee will refer the case to the Judicial Board pursuant to their established procedure.

§9. Candidate Responsibilities

§9.1. Candidates are responsible to read and understand the governing documents and this Credentials Code as it pertains to them.

§9.2. All candidates must retain good standing.

§9.3. All candidates must adhere to the CCR Code of Ethics.

§10. Violations and Penalties

§10.1. For reviewing delegate lists, the Credentials Committee shall use the following sanctions:

§10.1.1. If 10% members are not verifiable, a given chapter will lose half of their assigned accredited delegates. The specific delegates lost will be determined by random.

§10.1.2. If 15% or more of members are not verifiable, a given chapter will lose all accredited delegates. Further sanctions will be referred to the Judicial Board.

§10.2. For behavior found to be in violations of the ethics code or other parts of this code, the Credentials Committee will immediately refer the case to the Judicial Board.

§11. Process of Appeal

§11.1. All appeals to the orders of the Credentials Committee must be referred to the Judicial Board prior to the closure of the final Judicial Board meeting. All appeals shall follow the procedures specified by the Judicial Board. Appeals submitted after this deadline shall be referred to the Chair.