



# **Constitution of the Republicans at UCSD**

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## **Article I. Name**

1. The name of this organization shall be the Republicans at UCSD.

## **Article II. Purpose**

1. The purpose of this Chapter is to:
  - a. Strive to enhance principles of the Republican Party in the UCSD community;
  - b. Promote a forum for political discussion open to all viewpoints;
  - c. We also seek to serve the UCSD community through various volunteer efforts;
  - d. Aim to develop the next generation of leaders;
  - e. Become an active force in the political environment on campus;
  - f. Aiding elections at all levels of government;
  - g. Bring conservative speakers to campus

## **Article III. Nonprofit Statement**

1. Republicans at UCSD is a non-profit student organization.

## **Article IV. Membership**

1. Any undergraduate or graduate student, faculty member, staff, or spouse thereof at UCSD shall be eligible to become a member of Republicans at UCSD.
2. There shall be no limit to the number of members in Republicans at UCSD.
3. All who are Republicans at UCSD members are eligible to become voting members, up until the end of the academic year in which they graduate. Only the Immediate Former President is eligible to retain voting rights beyond graduation in his advisory role.

- 4. Membership decisions will not discriminate on the basis of:**
  - a. Age
  - b. Race
  - c. Religion
  - d. Creed
  - e. National origin
  - f. Ethnicity
  - g. Gender
  
- 5. Members that are in good standing may have one vote for each issue brought up at any general or special meeting and are eligible to vote if they have attended:**
  - a. At least three official club meetings during the quarter (one of which may be a meeting where voting will occur)
  
- 6. Members who have acquired good standing during the previous quarter shall remain a voting member as long as the member maintains eligibility by following Section 5 of this article within the first two months of the current quarter.**
  
- 7. Members may have their membership withdrawn permanently by the President (with consent by 1 Vice President or the Immediate Former President) for failure to adhere to the requirements for membership stated above or for:**
  - a. Providing club insider information with malicious intent to other organizations (CCR is not considered another organization for these purposes)
  - b. Making racist, sexist, or homophobic comments or jokes after 2 formal warnings to stop.
  
- 8. Membership and/or term of office is immediately terminated if a member or Executive member formally moves to decharter from the California College Republicans (CCR). A formal movement by an Executive member to decharter from CCR shall be a resignation from their office.**
  
- 9. Any member of the organization may have their membership status revoked or changed to poor standing by  $\frac{2}{3}$  of the Executive Board for:**
  - a. Direct violation of this Constitution
  - b. Committing any malicious act that interferes with the normal operation of the Republicans at UCSD
  - c. Failing to fulfill duties and/or obligations of their office (additional censures may apply at the Executive Board's discretion for officers), or publicly defames the organization.
  
- 10. A member in poor standing may not vote for club official business, and may not bring impeachment proceedings against any officer.**
  
- 11. In order to reinstate a member's voting privilege or to restore a member from poor standing to good standing, a unanimous vote by the Executive Board is required. If the Executive Board does not support reinstatement but the members do, a  $\frac{3}{4}$  vote by the membership will reinstate their**

voting privilege and good standing. Those that have had membership withdrawn permanently cannot be reinstated.

## **Article V. Meetings**

### **1. General Meetings shall:**

- a. Occur at least once per month during the regular school year, with the President or  $\frac{2}{3}$  of the Executive Board setting the time and location.
- b. Not be called more than once per week if they will include voting or other official business. Voting sessions can only occur once per week.
- c. Require a quorum of 5 registered members for any voting or official business to occur. They do not have to be members in good standing.
- d. Not occur during Finals Week, between academic quarters, or during summer break.
- e. Begin with the invocation and pledge of allegiance

### **2. Executive Meetings shall:**

- a. Require a quorum of a simple majority of voting members for official business
- b. Meet prior to a scheduled General Meeting or as frequently as deemed necessary by the President.
- c. Be closed to the public unless otherwise authorized by the President.

### **3. At the end of each meeting the President and the Secretary or their designee in good standing must compile both an attendance list and meeting minutes.**

## **Article VI. Officers, Qualifications for Holding Office, and Election Process**

### **1. The elected voting officers of the Executive Board shall be:**

- a. President
  - i. Shall preside over meetings of the Republicans at UCSD and all meetings of the Executive Board officers
  - ii. Shall plan the activities of the Club
  - iii. Shall draft the agenda for meetings
  - iv. Shall represent the club in an official capacity
  - v. Has the authority to create or eliminate non-voting executive staff positions - except those outlined in this Constitution - as necessary to the functioning of the club
  - vi. Has authority to call snap elections up to one quarter earlier than outlined in other parts of this constitution
- b. Vice President
  - i. Shall preside in the absence of the President and shall carry out all responsibilities as assigned by the President. The responsibilities include, but are not limited to:
    1. Reserving meeting rooms and developing relationships with other groups on campus
    2. Shall prepare updated leadership changes for the SOLO office and record email addresses and phone numbers for the official club membership roster.

3. Shall develop relationships with other groups outside of campus such as the San Diego Republican Party

c. Secretary

- i. Shall take and prepare the minutes, according to Robert's Rules of Order, of all regular Club meetings
- ii. Shall be responsible for correspondence with other organizations or individuals as directed by the President
- iii. Shall take attendance at both Executive Meetings and General Meetings
- iv. Shall have the attendance record and meeting minutes, which will be made available upon request of any member in good standing within three calendar days, following each meeting. Meeting minutes and attendance records must be emailed to the President within one calendar week and the Secretary must return the hard copy to the office by two meetings. These must be uploaded to the website for the members.

d. Treasurer

- i. Shall handle all financial affairs and budgeting of organization, maintaining all necessary accounting records
- ii. Shall maintain a bank account in the organization's name
- iii. Will make financial reports at all regular Club meetings
- iv. Shall coordinate fundraising activities
- v. Shall prepare a club budget for the next academic quarter
- vi. Shall ensure compliance with all governmental laws and regulations governing club finances
- vii. Shall receive and distribute club funds upon authorization of the Executive Board.

**2. Appointed or otherwise designated voting officers of the Executive Board shall be:**

a. Marketing Director, appointed by the President

- i. Shall assist the President and/or Executive Board in writing press releases and other statements.
- ii. Shall be responsible for planning and executing the organization's marketing and social functions
- iii. Shall manage all social media platforms
- iv. Will draw up monthly calendar of events for the club
- v. Shall design flyers for social events
- vi. Shall help the other officers plan nonsocial events.
- vii. Shall assist with any other duties assigned by the President.

b. Immediate Former President

- i. Shall serve in an advisory role for the membership and Executive Board
- ii. Should the Former President have resigned, been impeached, or removed from office under Article 4 Section 8, they will not serve as Immediate Former President. The inaugural holder of the Presidency and thus first set to serve as Immediate Former President is Dylan Martin.

**3. In the event of a tied vote on the Executive Board, a majority of the membership is required to break the tie. A majority is defined as receiving fifty percent of the vote plus one.**

**4. All Executive Board members shall:**

- a. Serve a one-year term
  - i. A term shall be defined as the period of time from inauguration at the last regular business meeting of Spring Quarter (ninth week), or the last regular business meeting of Winter quarter if snap elections are held early by the President, until the inauguration of new officers at the last regular business meeting of the following Spring Quarter or Winter quarter via snap elections.
- b. Be bound by Article 4 Section 8 and will immediately be terminated from office for formally moving to decharter from CCR
- c. Be registered as Principle Members on the Center for Student Involvement (CSI also known as SOLO) website and attend relevant CSI trainings.
  - i. In the event that an Elected Officer resigns or is impeached, that person shall be removed as a Principle Member on the CSI website immediately.
- d. Have one vote in General Meetings.

**5. Powers of the Executive Board:**

- a. Approve all financial disbursements by majority vote
- b. Determine endorsements by majority vote
- c. Determine social events
- d. Determine speakers
- e. Determine activism events

**6. Nominations for Office:**

- a. Nominations shall occur in a duly called meeting with notification by e-mail or otherwise at least two weeks in advance (seventh week or prior) of the second-to-last regular business meeting (eighth week) of the Club during the third quarter of each academic year. The nomination portion of this meeting shall be presided over by the President.
- b. Once the nominations have been made and the floor is closed to nominations, the President will send a list of all nominations to all Club members a minimum of 6 calendar days before the election date. The nominations may be reopened at the beginning of the meeting in which elections shall take place if it is so moved and seconded by members in good standing.
- c. Nominations for candidates may be made by any member of the Club in good standing as defined in the Constitution. A nominee may nominate themselves. All nominations must be seconded by another member in good standing different from the nominating member. All candidates must accept or reject their nomination at the time it is made. A candidate may only accept one position for which they are nominated. Candidates must be in good standing before on or before the date of elections.

**7. Election Process:**

- a. Elections shall be held one week after the official nomination meeting and no later than eighth week. The President will preside over the election proceedings.

- b. Officers shall be elected by a majority vote of those registered Club members present, in good standing with the Club, and approved as per the membership list. A majority shall be defined as 50% + 1. If no majority is met, a run-off is triggered between the top two candidates. If a first vote or run-off results in a tie, the sitting President breaks the tie.
- c. The election shall be by secret ballot, collected and counted publicly by the Secretary. Members must sign in with the Secretary before ballots are distributed.

**8. Inauguration and Assuming Office:**

- a. The sitting President or his designee shall swear in the new Executive Board. The President shall ask each incoming officer to raise their right hand and repeat "I, (name), do solemnly swear that I will faithfully execute the Office of (office), and will to the best of my ability, preserve, protect and defend the constitutions of the California College Republicans and the Republicans at UCSD."
- b. New Officers assume Office at the conclusion of the meeting in which they are sworn in.

## **Article VII. Succession of Officers/Appointments**

**1. Vacancies:**

- a. Should a position on the Executive Board be vacated before the term is expired, the President shall appoint any member in good standing to fill the vacancy. The appointment will then be subject to approval by a simple majority of the Executive Board.
- b. In the case of any vacant positions, members in good standing are eligible to apply to fill said positions.
- c. Should the President vacate his/her position, the Vice President shall be sworn in by the Secretary or their designee as President and appoint a replacement to their former position, subject to majority approval by the Executive Board.
- d. Should the President become incapacitated while in office, the Vice President shall assume the responsibilities of the President until the President is able to return to office. During this time, the Vice President will serve in dual capacities.

## **Article VIII. Committees**

**1. The President shall have the power to create committees and appoint committee members and committee chairs and is subject to approval by a majority vote of the Executive Board.**

**2. Standing Committees**

- a. Membership Committee: Shall recruit new members. Shall table, sign-up new members and register new Republicans.
- b. Fundraising Committee: Shall raise money for guest speakers and events put on by the organization.

- c. Marketing Committee: Shall assist club marketing needs.

**3. Ad Hoc:**

- a. Ad Hoc committees may be authorized by the President for purposes of furthering the organization.

## **Article IX. Impeachment, Removal from Office, and Other Discipline**

**1. Any member of the club in good standing, may bring to the floor of any official club meeting, a call for the impeachment or censure of any appointed or elected officer. Any elected officer may be censured or impeached for:**

- a. Failure to perform his/her prescribed duties in good faith after being presented with their letters of impeachment in writing at an official meeting at least one calendar week prior to the meeting at which the impeachment will be considered. If the officer appears to act in good faith, the Executive Board can halt impeachment proceedings by a majority vote. The membership can force proceedings with a  $\frac{2}{3}$  vote.
- b. Direct violation of this Constitution
- c. Committing any malicious act that interferes with the normal operation of the Republicans at UCSD
- d. Providing club insider information with malicious intent to other organizations (CCR is not considered another organization for these purposes)
- e. Making racist, sexist, or homophobic comments or jokes

**2. The Vote to Impeach:**

- a. Any candidate for impeachment shall be given the opportunity to address the Club prior to a vote.
- b. Upon a secret ballot  $\frac{3}{4}$  vote of the membership in good standing, an officer shall be removed from his/her position. Ballots are to be collected and counted publicly by the Secretary in full view of all the members present at the meeting. Voting members must be registered and approved as per the membership list by the Executive Board; members must sign in before ballots are distributed and sign out after ballots are collected. The Secretary will verify the results of the vote.
- c. Executive Board members may be removed from office by a three-fourths vote of his or her fellow board members, followed by a majority vote of the club members in good standing present at a general meeting without engaging in the traditional impeachment process.

**3. Removal by Discretion:**

- a. The President may dismiss any of their non-voting appointed officers or staff at will.

4. **During official proceedings, all members and officers shall adhere to the policies of Robert's Rules of Order. Members/Officers who disrupt order in proceedings shall be subject to disciplinary action under the following guidelines on a meeting by meeting basis (disciplinary action after the first two offenses must be approved by the Executive Board) the President will have the ability to issue the disciplinary action for up to the first two offenses unilaterally without Executive Board approval:**
  - a. First Offence: Verbal warning issued
  - b. Second Offence: Second verbal warning
  - c. Third Offence: Voting privilege is denied
  - d. Fourth Offence: Speaking privilege is denied
  - e. Fifth Offence: Member/Officer is dismissed from the meeting; the Executive Board shall decide further penalties at the next Council meeting including placing individual in poor standing.
  
5. **Officers who fail to fulfill their duties to a satisfactory level, as decided by a majority of the membership, faces censure and other penalties and possible impeachment charges. Any disciplinary actions taken must be approved by a majority of the membership in good standing. They are as follows:**
  - a. First Offence: Verbal warning issued
  - b. Second Offence: Voting privileges suspended for a period of time as determined by a majority of the membership.
  - c. Third Offence: Voting privileges suspended indefinitely, Privileges of office suspended
  - d. Fourth Offence: Officer is placed on *Ex-Officio* status; all duties are to be passed on to the designee of the President with a majority of the Executive Board approval.

## **Article X. Affiliations and Charters**

1. **The Republicans at UCSD are to be chartered with the California College Republicans at all times.**
  - a. Under no circumstances can the Republicans at UCSD explicitly decharter, disassociate, or remove themselves from the California College Republicans. This protects the club from losing funding and support from the California Republican Party.
  
2. **Republicans at UCSD agrees to abide by all pertinent California College Republicans policies and regulations.**
  - a. Where the California Republican's policies and regulations and those of Republicans at UCSD differ, the policies and regulations of the California College Republicans will take precedence.
  
3. **The Executive Board shall submit the proper information and fees for Credentials to the California College Republicans (CCR) before the due date each year as set by CCR.**
  
4. **CCR Convention and Board of Directors:**
  - a. The President shall be the only automatic voting delegate to all State Conventions that CCR is allowed to attend.
  - b. The President shall choose 60% of the other voting delegates
  - c. The Vice President shall choose 40% of the voting delegates



- d. The President shall be the official spokesman of the Club in all Convention activities, unless he/she is absent. In that case, the authority falls upon the elected officers in the order in which they are announced in Article VI.
- e. The President shall read, or appoint someone to read the votes for the club on the convention floor unless voting procedures are otherwise stipulated by CCR.

**5. The Club reserves the right to secede from or choose not to affiliate with any organization other than the California College Republicans.**

**6. University of California, San Diego affiliation**

- a. This organization is a recognized student organization at UCSD but is not part of the University itself.
- b. In all correspondence and business transactions, it may refer to itself as an organization at UCSD, but not as part of UCSD itself.
- c. Republicans at UCSD accepts full financial and production responsibility for all activities it sponsors.
- d. Republicans at UCSD agrees to abide by all pertinent UCSD policies and regulations. Where UCSD policies and regulations and those of Republicans at UCSD differ, the policies and regulations of UCSD will take precedence.

## **Article XI. Risk Management**

- 1. Republicans at UCSD is a registered student organization at University of California, San Diego, but not part of the University itself.**
- 2. Republicans at UCSD understands that the University does not assume legal liability for the actions of the organization.**

## **Article XII. Financial Management**

- 1. Expenditures of club funds or reimbursements shall only be made to cover proper club related activities and must be approved by the Executive Board.**
- 2. Expenditures of club funds or reimbursements no more than \$150 can be made at the discretion of the President but must be reported to the Executive Board at the following Executive Board meeting. The President's approval of multiple \$150 or less expenditures shall not accumulate to more than \$500 during a given academic year without approval of the Executive Board.**
- 3. The President and the Treasurer shall both be responsible for ensuring the provisions of this section are carried out.**

## **Article XIII. Amendments, Resolutions, and Endorsements**

- 1. Amendments:**

- a. This constitution may be amended by the membership at General Meetings with an affirmative two-thirds vote of the membership in good standing present. The proposed amendment(s) must be submitted in writing to be read by the Secretary at the General Meeting a minimum of one calendar week before voting is set to occur.
    - i. Amendments approved may be vetoed by the President at the meeting in which they are approved. A veto can be overturned by  $\frac{3}{4}$  of the general membership in the meeting in which a veto is performed.
    - ii. Amendments approved are implemented at the start of the next General Meeting where voting may occur.
  - b. The constitution may be amended by the Executive Board at an Executive Meeting by  $\frac{3}{4}$  of the total amount of voting Executive Board members. The proposed amendment(s) must be submitted in writing to be distributed by the Secretary or President at the Executive Meeting a minimum of one calendar week before voting is set to occur.
    - i. Amendments approved are implemented at the start of the following quarter.
    - ii. Amendments approved must be disclosed to the general membership at the next General Meeting. The general membership may overturn Executive amendments within 30 calendar days of passage by a  $\frac{3}{4}$  vote. A unanimous vote of the Executive Board can overrule an overturn by general membership.
  - c. All members in good standing may propose amendments to this Constitution by presenting them to the President at least one calendar week before the member intends to bring it to the floor. The President must bring the amendment to the floor at the next official General or Executive Meeting and debate will begin with the President serving as the moderator following Robert's Rules of Order.
2. **Resolutions:**
- a. Any member in good standing may bring forth a statement of some conviction that they feel the Club should declare. The resolution will be adopted by a simple majority of the members present and in good standing at a regular business meeting. These resolutions can be considered binding on the Executive Board if a three-fourths vote of the membership is achieved. These resolutions are to be kept in the permanent club files.
3. **A copy of this constitution shall be made available to all interested individuals and be filed in the Center for Student Involvement Register at University of California, San Diego.**
4. **All endorsements and resolutions offered by the club, other than those at the discretion of the Executive Board, must receive a majority vote by the club members in good standing. Endorsements by the Executive Board cannot be overruled by membership.**

## **Article XIV. Arbitration**

1. **Availability of Arbitration – Any controversy or claim arising out of or relating to this constitution, or the use of the name “Republicans at UCSD” within the jurisdiction of this Organization shall, at the option of the Organization, be referred to any of the following arbitration methods in no particular order: (1) Center for Student Involvement at UCSD (also known as SOLO); (2) the American Arbitration Association (“AAA”), and settled according to the rules of AAA; (3) the California Republican Party, (4) the San Diego County Republican Party; and (5) the California College Republicans. A second opinion may not overrule decisions by the first arbitrator.**

2. **A resulting arbitrator's award may be enforced by any court having jurisdiction, which shall be the Superior or Municipal Courts of San Diego County, California, USA. The Organization and the adverse party shall submit to personal jurisdiction, in personam jurisdiction, in San Diego County, California, USA.**
3. **Only parties claiming the right to use the name, symbol, insignia, or initials of this organization, or claiming the right to hold office in this Organization or local affiliate, may demand that the Organization settle disputes using one of the arbitration methods under the Article XIV.**

## **Article XV. Ratification and Effective Date**

1. **This Constitution shall become effective on September 26, 2018. A copy of this Constitution will be submitted to the California College Republicans at its passage and with each amendment passed.**
2. **The Constitution can be dissolved by following the procedures laid out by the Center for Student Involvement at UCSD. It is recommended, however, to merely repeal and replace the current Constitution in a singular amendment.**
3. **In the event that this Constitution is dissolved, the Principle Members will elect an Overseer to call and run the two meetings, and execute any other responsibilities, described below until a new Constitution is adopted. Despite the status of the Constitution, the club will continue to follow Robert's Rules of Order.**
  - a. Any member in good standing can propose a Constitution. They shall submit their proposed Constitution to the Overseer who will then distribute it to the membership via the listserv. The time allowed for members to propose a Constitution shall be at least one week, or seven days. After that period, the Overseer can call a meeting for at least one week, or seven days, later. During that week, members in good standing can still propose Constitutions, which the Overseer will then distribute on the list serve, but will lose the advantage of giving fellow members the time to read their respective proposed Constitution. Also during the week preceding the first meeting, members are expected to read the proposed Constitutions and prepare themselves for debate during the first meeting.
  - b. At the first meeting, the Overseer will mediate a discussion in which any member can explain what they like and dislike about any proposed Constitution. Any member can propose an amendment to any of the proposed Constitutions.
  - c. The Overseer shall then call for a second meeting at least one week later. At this meeting, members can propose last minute amendments. Those that proposed a Constitution can speak to the club in defense of their respective proposed Constitution. Then, members will take a majority vote to ratify the new Constitution.

