

September 18, 2017

California State University
Sacramento
College Republicans – Bylaws

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Article I. Preamble

Section A Intent of Organization

1. It is the intent of this organization to abide by pertinent State laws, University regulations and University policies.
2. It is the intent of this organization to uphold its mission and objective, and to hold an unwavering commitment to its founding purpose and values.

Article II. Identification

Section A Identification

1. The name of this organization shall be the College Republicans, hereinafter referred to as the “club,” also known by the acronym CRs.

Section B Affiliations

1. CRs is affiliated with the California College Republicans and the Sacramento County Republican Party.

Article III. Purpose

Section A Purpose

1. The College Republicans are a community of Conservatives united around the ideas of individual freedom, free speech, a strong national defense, free enterprise, and traditional values.

Section B Mission

1. The College Republicans are committed to promoting Conservative ideas on campus, advancing and growing the Conservative Movement on our campus and in the local community, promoting Patriotism and American Pride, advocating for Free Speech and for university policies to comply with the First Amendment, fostering intellectual diversity by hosting Conservative speakers, and assisting local candidates with campus exposure.

Article IV. Membership

Section A Membership Restrictions

1. Only current active members may participate in meetings, be elected to office, vote, debate, or represent the organization.
2. This organization or any of its members cannot conspire to commit any act which causes or is likely to cause, bodily danger or physical harm to any member of the campus community.
3. Active members of CRs must be registered Republicans and believe in the mission, goals, and values of the club, except in the case of students admitted by the Executive Board into the club under the ‘at-large non-Republican’ student membership.
4. ‘At-large’ members are entitled to the same privileges and are held to the same expectations as Active members.

Section B

Membership Requirements

1. At-large non-Republican Membership in this organization shall be open to all those regularly enrolled students who are interested in membership. At-large members are entitled to the same privileges and are held to the same expectations as Active members.
2. This organization shall maintain a minimum of eight active members in order to establish and maintain University recognition.
3. All active members have equal rights and privileges within the organization.
4. Any intent, whether or not explicitly expressed, by active At-large non-Republican members or those seeking to become At-large non-Republican members to engage in a hostile take-over of the club, intimidate other club members, force the club to engage in activities counter to its expressed Mission and Purpose, or other items of a similar nature shall result in those individuals being barred from membership or removed from the club. Additionally, the appropriate campus administrators shall be contacted in pursuit of appropriate disciplinary sanctions against the perpetrators.

Section C

Membership Classifications

1. Active Member
 - a. Requirements
 - i. Be a Sac State student
 - ii. Be a registered Republican
 - iii. Understand and respect the principles and purpose of the club
 - iv. Attended at least two of the most recent six regular meetings as an admitted member during the school year.
 - vii. Maintain regular attendance to maintain membership status
 - b. Privileges

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- i. May apply to run for Executive Board office, vote, and participate in club functions.
2. At-large member
 - a. Requirements
 - i. Be a Sac State student
 - ii. Understand and respect the principles and purpose of the club
 - iii. Completed a membership form for the current year
 - iv. Must have taken the club oath upon being accepted for membership
 - v. Attended at least two of the most recent six regular meetings as an admitted member during the school year prior to the meeting during which voting takes place.
 - vi. Maintain regular attendance to maintain membership status.
 - b. Privileges
 - i. Equivalent to the privileges granted to Active Members.
3. Associate or Honorary Membership
 - a. Associate membership shall be limited to Sac State faculty, staff, and community members. The Executive Board determines Associate membership.
 - b. Honorary Members are past executive officers, and others determined at the discretion of the Executive Board.
 - c. Associate and honorary members are encouraged to attend all CRs meetings and activities, but hold no official vote in club business.
4. Inactive Membership
 - a. Criteria
 - i. No membership form on file
 - ii. Unpaid dues
 - iii. Have not taken the club oath
 - iv. Have not maintained regular attendance, as determined by the Executive Board

Article V. Nondiscrimination and Hazing

Section A Discrimination

1. There must be no membership discrimination or rules that discriminate on the basis of race, religion, national origin, ethnicity, color, age, gender, gender identity, marital status, citizenship, sexual orientation, or disability. However, Active members must be registered Republican and support Conservative ideas and beliefs. All members must meet all membership requirements outlined in Article IV, Section C under their particular membership classification or they will be considered inactive. If a member does not qualify to register to vote the Executive Board may allow the individual to become an active member based on his / her Conservative beliefs.
2. While the United States Constitution, specifically the First Amendment, permits “discrimination” on the basis of beliefs, recent case law has left open the option for universities to require campus-recognized student organizations abide by “open membership”

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or “all-comers” policies. Though many universities, including the California State University system (“CSU”), are jumping on the “open membership” bandwagon, there is no legal requirement or precedent holding that “all-comers” policies are required, desirable, effective, or practical—something also evident through plain commonsense. But, in what appears to be a targeted and concerted effort to persecute and thereby eliminate belief-based student organizations within the CSU (whether they be political or religious, for instance, and for that matter the main ones having issues are, if political, Conservative/Republican groups, or if religious, Christian groups) the CSU Open Membership policy instituted by Executive Order 1068 is effectively discriminating, creating greater hostility, and reducing diversity on campus even though it is operating under the faux-guise of promoting diversity and preventing discrimination. In order to be a recognized student organization at Sacramento State student organization bylaws must comply with this executive order, thus CRs under duress and with all other options exhausted at the present time has worked to bring these bylaws into compliance with this policy. CRs believes that Executive Order 1068 and the enforcement thereby tramples on the rights of students and student organizations, and hereby vows to continue to fight and oppose this policy through any and all measures necessary.

Section B Hazing

1. This organization shall prohibit all members and officers from engaging in hazing or committing any act that injures, degrades, or disgraces any fellow student, as per Title 5, Section 41301, Standards for Student Conduct.

Article VI. Executive Board

Section A

Executive Board Requirements

1. There must be a minimum of three executive board members on the charter at all times.
2. Executive Board members must have at least a 2.0 Sac State cumulative GPA at the time of nomination and election, and must maintain at least a 2.0 GPA while in office.
3. Only active members may be nominated to apply to run for office.
4. Must attend all general meetings, board meetings, and special meetings, barring unforeseen circumstances or prior unavoidable commitment.

Section B

Executive Board Positions

1. President
 - a. Qualifications
 - i. Must have already served as an officer in the club for one year.
 - ii. Must be available to attend all meetings, barring unforeseen circumstances
 - b. Duties
 - i. Preside at all club meetings
 - ii. Appoint Board members, excluding the Executive Board
 - iii. Supervise the business of the club
 - iv. Officially represent the club to the public
2. Vice President
 - a. Qualifications
 - i. Must be familiar with the mission and objectives of the club

- ii. Must be available to attend all meetings, barring unforeseen circumstances
 - iii. Must be an active member within the club for the year leading up to the election for the following year.
 - iv. Will also represent the club to the public
 - b. Duties
 - i. Preside in the President's absence
 - ii. In the case the President becomes temporarily or permanently unable, assume the duties of the President
 - iii. Act as an ex-officio member of all committees
 - iv. Assume a leadership role in projects delegated by the Executive Board
- 3. Treasurer
 - a. Qualifications
 - i. Must be familiar with the mission and objectives of the club
 - ii. Must be able to effectively perform the duties of the position
 - iii. Must be an active member within the club for the year leading up to the election for the following year.
 - b. Duties
 - i. Oversee the fundraising activities of the club
 - ii. Maintain custody of all club funds
 - iii. Have authority to collect and disperse such funds as approved by the club
 - iv. Have charge of levying and collecting dues and assessments
 - v. Prepare at any time to present to the club a complete financial statement
 - vi. Prepare and present a year-end financial report for the club.
- 4. Secretary
 - a. Qualifications
 - i. Must be familiar with the mission and objectives of the club
 - ii. Must be available to attend all meetings, barring unforeseen circumstances
 - iii. Must be able to effectively perform the duties of the position
 - iv. Must have been an active member within the club for the year leading up to the election for the following year.
 - b. Duties
 - i. Keep a full and correct record of all meetings of the club and prepare them for distribution to all Active, At-large, Associate, and Honorary members as requested
 - ii. Preserve the record and documents of the club
 - iii. Handle all correspondence for the club
 - iv. Maintain a list of all Active, At-Large, Associate, and Honorary Members
 - v. Notify all members of meetings and announcements
 - vi. Assist with the administrative duties as delegated by the President
- 5. Executive Director

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- a. Qualifications
 - i. Must be familiar with the mission and objectives of the club
 - ii. Must be available to attend all meetings of the club
 - iii. Must effectively perform the duties of the position
 - iv. Must have been an active member within the club for the year leading up to the election for the following year
 - b. Duties
 - i. Will assist the Chief of Staff
 - ii. Network with other clubs on campus
6. Powers of the Executive Board
- a. Make personnel decisions
 - b. Make decisions in urgent situations when it is not feasible to contact the Board of Directors
 - c. Make decisions on the representation of the club to the community, Sac State, and other organizations (e.g. print and electronic publicity, formal stances, press releases, etcetera)
 - d. Review nomination applications for Executive Board elections, and upon review forward finalists to a vote by the club active membership.
 - e. When important decisions are made and/or discussed without the presence of an Executive Board member, the Executive Board member shall be immediately briefed on the discussion and decision by the President
 - f. Supervise all committees and events of the club as deemed necessary

Section C

Elections

1. Time of elections
 - a. Elections will take place annually in May and in the case of a vacancy.
 - b. The President must announce at the general meeting and to the general membership elections and nominations two meetings before elections. Nominations must be open at the general meetings before elections. Elections will commence at general meetings
2. Nominations
 - a. Individuals nominated for office must meet the qualifications for the position at the time of nomination
 - b. All nominations must be reviewed by the Executive Board to ensure they hold the necessary qualifications, and in order create a new list of finalists from the nominations.
 - c. Upon completion of review the Executive Board will forward the finalists to a vote by the club membership.
 - d. Executive Board members must recuse themselves from the nomination review in the case of a conflict of interest.

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3. Voting
 - a. Only active members may vote in elections.
 - b. Votes will be cast by secret ballot.
 - c. Votes will be tallied/counted by the current or a past President, provided there is no conflict of interest. Oversight from the Club Advisor is recommended.
 - d. A simple majority is required to win an election.
 - e. If no one candidate receives a majority of the vote, the two candidates with the highest tally will participate in a runoff election, immediately following the first election.
4. Term of office shall be one year.
5. Transition of officers
 - a. Winners will be announced immediately at the conclusion of the vote and tally.
 - b. Transition of officers will take place immediately after the election and after the conclusion of that general meeting.

Section D Impeachment

1. Impeachment Criteria
 - a. Impeachment of an Executive Board member can only be based on abandonment of duties or gross misconduct.
2. Notification
 - a. Executive Board members will be notified of a vote to impeach one week prior to intent.
 - b. The meeting where the vote is held must be advertised at least 72 hours in advance.
 - c. The advisor must have a copy of the grounds of removal in writing two weeks prior to vote.
3. Voting
 - a. Only active members may vote in impeachments.
 - b. Votes will be cast by secret ballot.
 - c. Votes will be tallied/counted by the President or a past president, unless there is a conflict of interest. Oversight from the Club Advisor is recommended.
 - d. Executive Board members can be removed by two-thirds majority vote from the active membership.
 - e. If passed, the recall will take effect immediately.

Section E Vacancies

1. A vacancy occurs in a position when an Executive Board member gives his or her formal resignation of the Executive Board or is removed in accordance with the provisions of Article VI, Section D.
2. If the President seat becomes vacant, the Vice President shall assume the position of President and the Vice President seat shall become vacant.

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3. Should a vacancy occur in any other elected office other than the President, the President shall formally announce the vacancy and elections proceedings in accordance to Article VI, Section C.
4. In the interim between the President's formal announcement of the vacancy and the election of the new officer, the Executive Board may appoint a temporary replacement for the vacant office. The term of the temporary appointee will terminate upon the election of the new officer.
5. An officer elected or appointed to fill a vacancy shall serve out the remainder of that term of office commencing at the conclusion of that general meeting. The term of office shall expire with the annual election of officers.

Article VII. Board of Directors

Section A

Board Positions

1. Executive Board
 - a. President
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - e. Executive Director

Section B

Board of Directors

1. Director of Communications
 - a. Qualifications
 - i. Must be familiar with the mission and objectives of the club
 - ii. Must be available to attend all meetings of the club
 - iii. Must effectively perform the duties of the position
 - iv. Must have been an active member within the club for the year leading up to the election for the following year
 - b. Duties
 - i. Release Press Releases on behalf of the President and Vice President
 - ii. Maintain CRs social media accounts
2. Chief of Staff
 - a. Qualifications
 - i. Must be familiar with the mission and objectives of the club
 - ii. Must be available to attend all meetings of the club
 - iii. Must effectively perform the duties of the position
 - iv. Must have been an active member within the club for the year leading up to the election for the following year
 - b. Duties
 - i. Be the conduit between different position on the Executive Board

- ii. Work with the President and Vice President to accomplish the goals of the club

Section C

Director and Board Member Appointment

1. Director appointments should be made before October following elections, and in the case of removal or vacancy.
2. The term for the appointed positions will expire annually in May at the time of Executive Board elections.
3. The President must announce to the general membership positions before appointments
4. The President with the advice and ratification of the Executive Board shall appoint the Directors followed by Board Members.
5. The positions of Board Members are only limited to the need of the club and shall be available in the club Job Description and Resource Manual.
6. Appointed positions may be removed by a two-thirds majority vote from the Board of Directors.
7. Should a vacancy occur in an appointed office, the President should formally announce the vacancy and appointments in accordance with this section.
 - i. meetings.
2. Duties of Board Members
 - a. Former club presidents (President Emeritus)
 - i. Provide advisory information to the Board of Directors
 - ii. Vote as a regular member of the Board of Directors
 - iii. Represent the club as a liaison of the Board of Directors
 - b. Active Members appointed by the President
 - i. Positions determined by the President
 - ii. The Executive Board and Board of Directors delegate duties on an as needed basis

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- Section E Powers of the Board of Directors
1. Administer the operations of the club.
 2. Make important decisions regarding the club.
 3. Approve the club business plan.
 4. Approve the general philosophy and direction of the club
 5. Approve all advertisements
 6. Approve all club activities
 7. Approve all events where the club will participate

Article VIII. Advisor

- Section A Duties of the Advisor
1. Oversees the organization.
 2. Ensures the University policy is followed.
 3. Provides continuity from year to year and during transition periods.
 4. Assists in developing and reaching the organization's short and long term goals. And provides guidance to help reach those goals.
 5. Encourages leadership and group development.
 6. Oversees the expenditures of the organization, including the planning of the budget, and the monitoring of financial reports.
 7. Reviews and approves paperwork, such as E-Plans, PRFs, Cash Securities Forms, etc., in a timely manner.
 8. Provides oversight to protect the safety of students and the interests of the University.
 9. Attend Regular meetings as often as available.
 10. Meet regularly—time allowing—with the President and/or the Executive Board or Board of Directors for updates on proposed activities and events, work in progress, etcetera.

- Section B Advisor Requirements
1. The advisor must be a Sac State faculty or staff member.
 2. The advisor must believe in the mission, goals, and values of the club and seek to ensure that they are upheld across the natural turnover of membership and leadership and in club events, activities, and positions taken.

Article IX. Meetings

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Section A

Regular Meetings

1. General meetings must be held throughout the academic year announced by the President, Vice President or Secretary at the discretion of the President.
2. Electronic mail meeting announcements shall include a preliminary agenda and announcements.
3. When the general membership makes decisions the President and Secretary must implement parliamentary procedure.

Section B

Board Meetings

1. Board meetings must be held throughout the year announced by the Secretary or President at the discretion of any Executive Board member.
2. When the Board of Directors makes decisions the President and Secretary must implement parliamentary procedure

Section C

Committee Meetings

1. Board members may establish committees on an as needed basis to advise the Board of Directors.
2. The chairperson of the committee must be a member of the Board of Directors.
3. The chairperson regulates and enforces the procedures in regard to the committee meetings.

Section D

Special Meetings

1. The President has the authority to call special meetings.
2. Board members will be notified of special meetings by the quickest form of communication available.
3. When the Board makes decisions, the President and Secretary must implement parliamentary procedure.

Section E

Meeting Policies

1. Quorum of 51% shall be all active members present.
2. Once called to order, all meetings shall be closed to the public (including inactive members) except at the discretion of the President or Executive Board.

Article X. Finances

Section A Requirements

1. Funds must be administered through ASI policies and procedures.
2. No Club funds can be used towards the purchase of alcohol.
3. The Advisor listed on the current Club Charter must sign all requests for payment.
4. An officer with financial authorization on the current Club Charter must sign all requests for payment.
5. Club officers are not authorized to sign their own reimbursement request(s).
6. The treasurer is required to give the Executive Board a financial report to include: account balance, accounts payable, accounts receivable, bills report, and budget report.
7. Executive Board members may spend club funds if available, for routine expenditures approved by the Executive Board or if under \$40 without Executive Board approval. The Executive Board must approve expenditures totaling \$40 or more. Expenditures totaling \$200 or more must be approved by a vote of the Board of Directors.

Article XI. Policies

Section A

Miscellaneous Policies

1. Advertisement postings require a two-thirds majority vote from the Board of Directors.
2. Candidate endorsements require a two-thirds majority vote from the Board of Directors.
3. Legislative, policy, issue, and other similar club stances require a two-thirds majority vote from the Board of Directors.
4. Members may be permanently removed from the club by a three-fourths majority vote from the Executive Board, or by a two-thirds majority vote of the general membership if there is clear and convincing evidence that the member has violated the club oath, actively sought to inflict harm on the club, or sought to undermine the purpose and mission of the club.

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5. Elastic Clause: All actions not expressly described in these bylaws shall be open to the discretion of the Active Membership.

Section B

Amendments

1. These bylaws may be amended at any general meeting a three-fourths majority vote.
2. A simple majority of active members must be present for the vote.
3. The amendment must have been submitted in at the previous regular meeting.
4. The amendment must have been announced at the previous regular meeting, and on the agenda in the announcement for the respective meeting it is to be voted on at.